



Board Members Present:
Todd Cullison, President
Phil Whitesell, Vice President
Judy Pao, Secretary
Espie Chapman
Eun Strawser
Liam Gimon
Ed Noh (ex-officio, non-voting)

Community Members Present:
Marnie Ackerman
Tamie Humphreys
Nara McDonald
Tara Young
Kim Hanson
Oswald Stender

1. Call to Order and Approval of Minutes of November 27, 2013 and January 22, 2014:

- Meeting was called to order by Todd Cullison.
- Approval of Minutes of November 27, 2013 and January 22, 2014 was moved by Mr. Cullison and seconded by Mr. Whitesell. Motion approved unanimously.

2. Community Input:

- Lanikai Traffic and Safety Concern for In-District Students and Proposed Bill
 - a. Lanikai Homeowners Association and the community have been working with elected officials, Department of Transportation and the Police to reduce the impact that increased traffic and illegal parking are having on our community safety. The bill proposed is aims to increase the traffic citation from \$35 to \$200. Once the problem is recognized it pushes the county to do their own safety report. Because we have children who have to walk or bike to and from school this is a current safety issue for this school.
 - b. On March 2, 2014 a bill concerning the Lanikai safety and traffic regulations will appear before the House and Senate. At this time they will consider community input.
 - c. As a concerned mother of two Lanikai School students that bike to and from school, and at the recommendation of the Traffic and Safety Committee of Lanikai Homeowners Association Nara McDonald requests that Mr. Noh and the board draft a letter of concern to unite the school with the greater community to get this bill passed.
- Letters and Commentary must be submitted 72 hours before the hearing. Mr. Noh and Mr. Cullison will work together to submit the letter to Rep. Chris Lee.
- We have approximately 130 kids from grades JK-3 biking to school March 7.

3. Student Council Report

- Valentine's Day Carnation Sales: Student Council made \$860 from it's annual Valentine's Day Carnation sales. These funds will go towards making more

improvements to the school, such as the purchase of cold water drinking fountains.

- 4th Annual Pennies or Patients Drive kicks off March 3, 2014. This year SC has decided to have the funds raised benefit the Lymphoma and Leukemia Society. All money raised will stay in Hawaii and benefit patients here at home. The drive will continue through March 14, 2014. If the school raises more than \$900 then the class that raises the most money wins a pizza party.
- Spirit Week is March 10 through March 14 and will tied in with the Pennies for Patients Drive.
- Spring Fling Dance Friday March 14, 2014 grades 4 through 6: Ticket are on sale for The dance will go from 6:00p.m. to 8:00 p.m. \$4 advance purchase, or \$5 at the door. SC will sell concessions.

4. LSO Report (Marnie Ackerman- LSO President)

- The bistro shade look outside of the cafeteria is complete.
- Cafeterium: LSO has ordered and has received new cafeteria tables. The serving window has been re-opened and most of the appliances have been moved into the kitchen area to provide more room in the common area with the goal of maximizing occupancy. A quartz countertop was also installed.
 - a. A big mahalo to Jenn Johnson, LSO VP and interior designer who has worked through this process and has secured materials at her industry discount.
 - b. Next step is to add color and sound control. LSO envisions a mural collaboration between Ms. Kristi, Colin Redican and the students. LSO is looking into sound absorbing felt panels for noise control.
- Volunteer Efforts at Lanikai aimed at Sustainability
 - a. Five Step Process: Currently on Step One and Two. LSO is looking to scale back the amount of events in the future. Some of the events the LSO chairs were originally created by the PCNC and are being reassigned to the school (such as Math and Science Night and Love of Reading). Other events that are targeted towards a certain department or group of kids should be coordinated by those departments or groups, such as the Keiki Run. LSO also encourages Student Council to take over the parades that the school supports: MLK Parade and the 4th of July. Some festivals that the school puts on are actually provided by the community and thus the need for such events has waned.
 - b. Teachers are the rock stars on campus. We need teachers to participate in these events. Ed Noh acknowledges the need for teachers to be present at these events and suggests a list drafted for them as well.
 - c. LSO would like the school to adopt a master volunteer list to present to parents that outlines all of the volunteer opportunities and thus impose a little bit more of an expectation of volunteerism as is expected in charter schools.
 - d. Volunteer Tracking System: Todd Cullison recommends we research a tracking system similar to the YMCA in Kailua where each volunteer can scan in and log their volunteer hours for each category they volunteer in.
 - e. LSO Event Calendar: Usually decided over summer prior to the beginning of the school year. We have a current tentative schedule.

- f. New LSO Board Nominees and Elections: LSO is currently looking for new board members. Officers are elected and voted on at the beginning of the 4th Quarter and Officers are usually announced in the annual meeting.
- g. Todd Cullison: We need to determine what the classroom volunteer needs are first and concentrate on that and then provide the extracurricular events. We're really trying to determine what and why we're having certain events and then whether or not each event is worth the volunteers it pulls to coordinate.
- h. Letter to Parents from Ed Noh re: Volunteerism should go out to parents prior to the start of the year outlining the volunteer expectations as "the right thing to do". We can suggest in that letter that parents provide 20 hours of volunteerism per year.

5. Development Committee- Kristin Cleveland

- Vintage Lanikai held February 22, 2014
 - a. Two major community sponsors: Buzzes and Alexander Baldwin. Buzzes donated \$3000 at the Honu Level of sponsorship and Alexander Baldwin donated \$1000 at the ?? level of sponsorship.
 - b. Auction goal was \$25, 000 and to date our net is \$26,103 with more money expected to come in.
 - c. Special Appeal for stage: Our goal for special appeal was \$12,000. Between buzzes ad contributions made in the special appeals live auction, we met that goal. Now, we need to get the stage construction underway.
- Stage Construction: Sean McKay has agreed to donate his labor and build the stage at cost of materials.
 - a. Issues raised:
 - Kristin recommends we upgrade the electrical to run it underground which could cost approximately \$200 more bringing the cost to \$14,000.
 - DOE: We are looking for approval by the DOE within a 7-10 days after the blueprints have been submitted by the structural engineer. When the DOE approves the project, they will also adopt and maintain it.
 - Concern was expressed over the need of building permits. It is believed that because the stage is not actually attached to a building, permits are not required. Mr. Cullison suggested we rely on the response from the DOE after they review the proposal.
 - Concern for an arborist has been raised to make sure the presence of the stage won't kill the tree.
 - The deadline set for the completion of the stage is May Day.
 - b. Due to a sense of urgency, a motion to allow the project to move forward once the DOE approves it, without further vote by Governing Board was made by Mr. Cullison and seconded by Mr. Gibon and unanimously accepted provided that Mr. Cullison will work with Kat Young throughout the process.

6. Director's Report: Ed Noh

- Celebrations with Staff: Vintage Lanikai! Thank you to our three chairs: Kristin Cleveland, Nara McDonald and Michele Harris as well as other lead chairs, Alexandra Bishop and Mandi Jones. Thank you to Marnie Ackerman and the LSO for rallying all the room parents and the great classroom projects and the countless

others who gave their time, talent and treasure to make the event such a success!
Special thanks to our very own Sarah Redican who was our auctioneer.

- “Jumprope for Heart” raised over \$7,000 this year, almost double from last year.
Special thanks to Lindsey Lowe, our PE teacher and volunteers who organized the event!
- Bridge Hawaii State Assessment:
 - a. The Bridge Assessment is a hybrid of the HSA and the new Smarter Balanced Assessment. Students will be afforded two opportunities and Round 1 will be completed by next week. Special thanks to our LSO for providing healthy snacks for the testing cycle.
 - b. Preliminary scores are very positive. For grades 3-6, Lanikai students met or exceeded standard with a proficiency score of 83% compared to the DOE at 57%. Of the 83% of students who are proficient, 55% were at the “exceeding” level. We are very proud of our students and their achievements thus far. Round 2 will be in the Spring and scores will become official during the summer months.
 - c. The students who did not yet meet proficiency, a RtI (Response to Intervention) program has been implemented. In fact, all grade levels participate in Data Teams where we discuss teaching strategies for the staff. From there, a team of teachers, including the Curriculum Coaches conduct a small group to provide students with extra support and strategies.
- Staffing/Budget Process:
 - a. The process is underway and the preliminary staffing list has been posted. Our staffing process aligns with the DOE timelines as Charter School employees are eligible for transfers and vacant positions throughout the DOE.
 - b. The GLCs (Grade Level Chairs) work together with myself and represent their respected grade levels or departments and help steer decision making.
 - c. The Governing Board will make the final approval.
 - d. A draft of the staffing/budget will be submitted to the Finance Chair by March and then to the Governing Board by the April meeting.
- Master Calendar:
 - a. A tentative master calendar has been submitted to the GLC for feedback and approval.
 - b. An option that is being considered is moving to a trimester system versus a quarter system. Some advantages of moving to the new system allows for more time to properly assess student growth and achievement. School examples have been studied (Voyager, Waiālae and Hanalei) and further development will come from the Admin Team (Director, Curriculum Coaches). Final approval to be given by the Governing Board by the March meeting.

7. PCNC Report: Espie Chapman

- Vision and Hearing: Vision and Hearing screening provided to Lanikai School by Lion Club. Four students were marked as needing additional vision services and one student needing additional hearing services.
- Kokua Hawaii Foundation chose Lanikai School to represent on KHON2 News for bottle cap collection and the importance caring for our 'Aina. This is a current contest running through March 31, 2014. If our school wins the contest, Jack Johnson will perform a concert at our school.
- Walking School Bus on March 7th, Lanikai staff, parent leaders to chaperon students while the Walking School Bus "rolls" to school. About 150 students have signed permission slips to participate.

8. Vice President's Report: Phil Whitesell

- Phil Whitesell moved the approval of Personnel Policy II.4: Professional Development. (Document Attached)
- a. Statement of Rationale:
- The GB negotiating team is in negotiations with the HSTA team to draft a supplemental contract for Lanikai School which will be attached to the master contract approved last summer.
 - The master contract provides for 21 hours of school-based professional development for all teachers in each of the first two years of the contract, 2013-2014 and 2014-2015. For this teachers will be paid a stipend by the DOE and will receive six credits of DOE course credit which will apply to advancement on the DOE salary scale.
 - There are several LS teachers who are now at the top level (7) of the scale for whom the additional course credits will be of no particular value. There are undoubtedly many teachers in the DOE who are in this situation. However, the DOE master contract makes no alternative provision for such teachers. This is a DOE-HSTA problem not created by Lanikai School.
 - The Lanikai School/HSTA team sought to add a memorandum of understanding to our supplemental contract which would provide a stipend in lieu of course credit for these teachers. However, the GB team is reluctant to enter into a MOU which benefits only a few of our teachers for a two-year period.
 - Therefore the GB is proposing a professional development policy that will benefit all qualified LS teacher now and in the future.
- b. The HSTA negotiating team believes this policy is agreeable.
- c. Mr. Whitesell moved for the approval of the policy and was seconded by Mr. Gimon.
- d. Discussion: The wording of the policy is ambiguous as to the intent of the "one-time" payment. The policy was amended for clarification.
- e. The policy as amended was unanimously approved. Mr. Whitesell will ask Callie Stevens, business manager, to enter the policy in the Statement of Policies on the LS website.

9. Nominating Committee: Eun Strawser

- The committee met on 2/3/2014 to review the CV and letters of intent and to interview our two candidates.
- Our decision at this time is to recommend both governing board member candidates, Kim Hanson and Oswald Stender, to be on the governing board.

10. President's Report: Todd Cullison

- Update on Supplemental Contract Negotiations

11. Closed Session

- Discussion regarding Governing Board nominees.
- Discussion regarding a letter submitted to the Governing Board from a Lanikai School parent.

Meeting adjourned at _____ by _____.