

**Lanikai Elementary PCS
Minutes of Board Meeting, March 26, 2014**

Board Members present:

Espie Chapman
Ed Noh
Eun Strawser
Phil Whitesell
Tim Dietrich
Kim Hanson
Liam Gimon
Judy Pao

Community Members present:

Kristin Cleveland
Tara Young
Marnie Ackerman

1. Call to Order and Appointment of new Governing Board Members

- Meeting was called to order at 6:34pm by Mr. Cullison
- Eun Strawser, head of the nominating committee, moved that Ms. Kim Hanson & Mr. Oswald Stender be appointed to the Governing Board for a 3 year term beginning March 26, 2014. Ms. Pao seconded. Motion was approved unanimously.

2. Approval of Minutes of February 26, 2014

- Approval of February minutes was moved by Mr. Whitesell and seconded by Mr. Gimon. Motion approved unanimously. Mr. Dietrich abstained.

3. Community Input

- Ms. Pao, as a community member, noted that the gate at the back of the school was locked, but had been taken off of its hinges to allow access to the school campus.
- Mr. Noh will have Mary and Jeff check on the gate's status Thursday morning.
- Ms. Pao also noted that dog droppings from community members' pets continue to be an issue around the campus.

4. Student Council Report - Ms. Pao reporting

- Student council hosted a dance Friday before spring break and netted \$545. The money raised has not yet been designated for a specific school related purpose at this time.
- Student council is working with LSO to get cold water fountains by the school year's end.
- The small number of student council parents are being overtaxed as volunteers for the organization's events so LSO's vision of aligning and compiling a list of the school's events and needed volunteers would benefit the organization.
- Pennies for Patients deadline is extended until Monday, March 31st.
- Elections for next year's student council members are coming up at the end of the quarter.
- The end of year water park party is also coming up.

5. LSO Report - Marnie Ackerman reporting

- Teacher/Staff appreciation week, chaired by Colene Geier, was held the week before spring break and was well received.
- The board made the decision to cancel the "Concert Under the Stars" event due to the school's 50th Anniversary Luau.

- Board wants to finish the "Shade" Project by the year's end.
 1. "Bistro" seating portion with umbrellas shading outside tables is completed, although, there is still discussion about putting in a concrete pad under some of the tables to help reduce issues with mud around the outside tables.
 2. Cafeteria Remodel
 - a) Relocation of staff from former kitchen area has been completed by the school.
 - b) Former kitchen space has been re-opened and a quartz counter top has been installed.
 - c) Addition of color - bids have been taken for repainting the cafeteria & a removable mural will be designed by Ms. Kristi and Colin Redican.
 - d) New tables were ordered and are in place to maximize seating inside the cafeteria.
 - e) Multimedia Capability - have not finalized what this will consist of, but some options are an 80 inch LED or a projector with Apple TV.
- Board will meet to look at the mini grants that have been submitted to LSO.
- Career day, chaired by Kristi Collins, was a fantastic event that LSO hopes will continue.
- LSO is still looking for board members for next year. Elections will be at the 4th Quarter meeting in April. They hope to introduce the new board at the May movie night.
- LSO has submitted its needs and events to the school for the "volunteerism" project. The school needs to complete its volunteer needs.
 - Mr. Noh will set up a meeting with the LSO and the staff to discuss the school's needs.
 - Mr. Cullison had contact information about a system that might work for tracking volunteer hours in the future and Ms. Chapman agreed to look into it. She has already gotten information on one such system that could be a possibility.

6. Development Committee - Kristin Cleveland reporting

- The committee has not met in the last month so there is no formal report. Informally, the committee would like to start a conversation regarding the future of the development committee. Specifically, does the GB still think the development committee is needed and if so, what should the committee's role be? The committee feels there are 3 choices at this point:
 1. Laissez faire approach to fundraising
 2. Proceed as the committee is currently running, but with some additional administrative support. The committee feels about 1 hour/week of admin time is necessary & suggests that the school's current office manager might contribute that needed admin time.
 3. More aggressive approach to fundraising which the current committee feels would require a paid position for a fundraiser/grant writer. The committee believes this paid position is needed to fulfill its current charter as well. This approach would be expected to increase the administrative burden/load on the school.
- The committee sees great benefits in LSO's "volunteerism" project and wants to participate in the staff meeting regarding volunteer needs for next school year. The committee believes it and the finance committee could both benefit if teachers are able to provide guidance on their plans/needs for the upcoming school year. The development committee could organize fundraising efforts to cover classroom expenditures that the finance committee is not able to fund. This could help avoid fundraising burnout.
- One potential new idea the development committee has is a one click shopping Pay Pal site where parents could donate the money needed for teachers to buy the supplies needed for the upcoming school year. If there is teacher support for this, it might be something to pursue as the committee believes parents would like to simplify back to school supply shopping.

- The committee is looking for people to head the auction and development committee in the future as the current chair will only have children at the school for one more year.
- The committee will probably meet in late April and would welcome input from the board for that meeting
 - Mr. Cullison did not think it is necessary to rewrite the charter for the committee at this time.

7. Director's Report - Mr. Noh reporting

- On behalf of the staff, Mr. Noh thanked LSO for a wonderful Teacher/Staff appreciation week. The staff definitely felt appreciated.
- Mr. Noh applauded Kristi Collins for her efforts to put on the school's first career day. The school definitely plans to hold it again next year.
- The first round of the HSA Bridge Testing have been completed and round two will be close to the end of the school year. This is the last year there will be more than one attempt taking the test. The unofficial scores for the first round of the HSA Bridge Testing were good:
 - Lanikai's Reading proficiency was 83%
 - Lanikai's Math proficiency was 76%, compared to 44% for the Dept of Education and 41% for Charter schools.
- The school's technology upgrade is moving forward, headed by committee chair, Steve Strawser. The school is waiting to hear from the DOE what their responsibility is as far as funding for these upgrades. Portions of the project will be started on April 28th and June 2nd with completion prior to the start of next school year.
- The bid for shade structures on the LC are in and structures should be in place by May.
- House Bill 1700 which includes potential funding for a cafeteria/auditorium for Lanikai has not moved out of the house yet. If approved, the building could proceed to design with projected completion within 3-4 years. Written public testimony can be submitted at any time to Senator Laura Theilen and Representative Chris Lee and is encouraged.
- 50th Anniversary Celebration on May 2, 2014 - tickets will go on sale April 1st (\$20 adults/\$12 children/under 3 free) through the school's website. The flyer for the event is completed.
 - A request was made by Ms. Cleveland for a board approved budget for the 50th celebration per the minutes of the August 2013 GB meeting when the board allocated funding for this event. Mr. Noh acknowledged responsibility for not previously requiring the 50th Anniversary Celebration committee to submit their budget to the board. Mr. Dietrich asked that Mr. Noh get a finalized budget from the committee so that the board could review it. Mr. Whitesell suggested that, in keeping with prior discussion of the role of the LSO, the governing board and the LSO might collaboratively develop guidelines to distinguish between events appropriate for sponsorship by the LSO or by the school. A formal GB policy is probably not necessary. Mr. Cullison commended all those working to make this event a success.
 - Ms. Chapman added: When we first started meeting to plan the celebration of the past fifty years of Lanikai, we started with the focus of having a gathering to celebrate the current Lanikai School. Previous staff members and long time residents of the area have really embraced this celebration and their enthusiasm has led us to view this as a celebration that belongs to the whole Windward area, not just our 250 current families.

Aside from providing excellence education, we pride ourselves at Lanikai School with volunteerism, community in the classrooms, celebrating the whole child, and the spirit of giving. By celebrating Lanikai School's past 50 years, E Ho'olaule'a promotes the growth

and future of Lanikai School for 50 more years. We look forward to everyone's involvement and enjoyment of this celebration. Everyone is invited and their participation is welcomed.

8. PCNC Report - Ms. Chapman reporting

- Nothing to report.

9. Vice President's Report - Mr. Whitesell reporting

- Mr. Whitesell discussed the need for a permanent scribe for GB meetings. Ms. Strawser and Mr. Gimon both had prospects for the job and planned to follow up with them.

10. President's Report - Mr. Cullison reporting

- Stage update - construction expected to start next week by MAC Builders (Shawn McKay) and should be complete in time for May Day (5/2) and the 50th Anniversary Luau. The DOE will own and maintain the stage. Phase two will be completed after May Day which would include things such as railing and plaques to acknowledge sponsors of the stage. For the 50th Anniversary Luau, temporary signs will be put up to acknowledge sponsors until a final decision on permanent plaques is made. Thanks to MAC Builders, Kat Young, Espie Chapman, Honsodor Lumber, Hardware Hawaii, Dave's Lumber and Jay Floan with the Pali Lion's Club, along with corporate sponsors A&B, Buzz's and numerous individual sponsors for helping to make this stage a reality.

Meeting Adjourned at 8:39pm

11. Closed Session

Next Meeting:

Wednesday, April 23, 6:30pm, School Library