

Lanikai School

Minutes of Board Meeting, November 27, 2013

Board Members present:

Phil Whitesell
Ed Noh - School Director
Todd Cullison, President
Tim Dietrich
Espie Chapman
Liam Gimon
Eun Strawser
Judy Farnham-Pao
Eddie McDonald

Community members present:

Kristin Cleveland
Callie Lewis

1. Call to Order and Approval of Minutes of October 23, 2013

- Meeting was called to order at 4:34 pm by Mr. Cullison.
- Approval of August minutes was moved by Mr. Dietrich and seconded by Mr. Gimon. Motion approved unanimously.

2. Student Council: Eddie McDonald, Student Council President

- Student Council recently completed a very successful “Treats for Troops” candy drive. As a school, we collected 315 pounds of sugary treats for our troops stationed overseas as well as the Wounded Warriors. Mrs. Kemsley’s class won the popcorn party collecting 48 pounds. LC2 and A25 each collected 37 pounds. The candy went to Djibouti, Africa and Sigonella, Italy.
- The Council is now in the midst of the Annual Canned Food Drive for St. Anthony’s Food Pantry. Their goal is to collect 700 cans or non-perishable food items. When this goal is reached and surpassed, the students will receive 5 extra minutes of recess. The Canned Food Drive will continue until Dec. 13th. The class that gives the most items will win a parfait party.
- Student Council will host a “Disco Holiday” Dance on Friday, December 13 from 6:00 - 8:00 pm for grades 4-6. Students may dress according to the theme. Admission will be charged and food items will be offered for sale. The proceeds will be sent to help the victims of the recent Typhoon in the Philippines.
- Update on the drinking fountains: Jeff Mizuno, school custodian, contacted the DOE plumber who did site inspection for the 2 locations that are selected for the new fountains. One location is to replace the existing fountain in the LC, which poses no problem. The other location, 2nd floor of A Building, could pose a problem. They will submit the specifications for the fountain to the plumber to see if it will match where the drain is.
- Ms Gomes’ 4th class has a new representative on the Council following the resignation of Cameron Allen. The new rep is Sawyer Fernandez. Mrs. Pao’s 4th class will conduct another election to replace one of their representatives Bellami Bellizzi who is moving to the Mainland.
- The next event will be the Valentine’s Carnation Sale. They have not yet determined what that money will go towards.

3. Community input: Kristin Cleveland, Community Member

- Given the excellent performance by Lanikai in Language Arts , Ms. Cleveland is wondering why we are switching to a new curriculum. She would like to know what the new curriculum is, how staff morale is impacted by another curriculum change so soon after the new math curriculum was introduced. The new curriculum for LA will be implemented as a requirement from our WASC action plan since before Mr. Noh was here. It is meant to unify the curricula across grade level, avoiding “curricular chaos”. Ms. Pao explained that the current curriculum is old, and has been revised by different grades in different ways over the years. She confirmed that the teachers are ready to take on this new curriculum. A representative from each grade is on the committee that is evaluating different curriculum samples, and plans to have a final choice by the end of this school year.
- Ms. Cleveland would like to know about changes related to the elimination of JK. What will the portable be used for, what position will be held by Ms. Marks? The JK elimination will result in a staff reduction, the personnel assignments will be decided and posted by February. The future purpose of the extra classroom is still in discussion. The administration will consider adding community input to the discussion, but no decision has been made yet. Mr. Whitesell pointed out that this is an administrative decision and does not require community input.

4. Lanikai School ‘Ohana Report: Marnie Ackerman, President LSO

- The LSO is still working on the cafeteria update. New tables have been ordered. Other ideas were presented to the LSO Board, but no quotes have been received. They have resolved to make changes one at a time. The next change will be reopening the kitchen that is currently being used as the SSC office. Then they will look at sound dampening, murals, and multimedia components.
- The Logo Store is working with the art teacher and has met with vendors. They have received samples of logo gear.
- The 2014 Vintage Lanikai “Special Appeal” will go toward a stage.
- In lieu of a concert, the LSO will be having an evening luau after May Day (May 2nd). They are looking for volunteers. They will produce special 50th Anniversary Logo gear. Ms. Cleveland added that people are working on historical photos, etc, setting up an oral history booth, and a multimedia presentation.
- The LSO has already awarded a few mini-grants, and are accepting applications from teachers.
- Lanikai won \$2000 for being one of the first schools to create classroom sites on Shutterfly. Mr. Noh thanked Ms. Ackerman for her hard work on this.
- The LSO is awaiting update regarding the shade structures.

5. Development Committee: Kristin Cleveland, Chair

- The DC is waiting on a draft of the ask letter from Mr. Noh.
- Tickets for the Feb 22, 2014 Vintage Lanikai went on sale 11/25. She suggests giving them as holiday gifts.
- There is no update on the production of collateral because the producer has been off island for several weeks. They anticipate an update by next board meeting.

- 50th Anniversary Committee is waiting for a time from Mr. Noh so that they can meet. There is no interest from anyone on being a chair, so Ms. Cleveland will call meetings for the time being. The chair for the May Day Luau is Ms. Kat Young. The committee needs assistance on historical development tasks. There will be a booth at the Lanikai Craft Fair.

6. Director's Report: Ed Noh, Director

- The Chair from the Senate Ways and Means Committee visited our campus to look at our facilities. Senator Ige felt that our cafeteria was substandard. The Committee will meet in 2014, and if we are chosen for any projects, those would likely be implemented after 2017.

7. PCNC Report: Espie Chapman, PCNC

- Lanikai had a planting of ulu trees and a ceremony led by Kumu Ulu. Two new bike racks were installed on campus. The racks were built by the Pali Lions Club, and materials were donated by Hardware Hawaii. This will be great to have for the 2nd Walking School Bus event on Dec. 6. We had our first pickup of the classroom recycling bins. On Dec. 10, the school will host "Kailua's Ahupua'a" in the evening. We have scheduled a school fundraising recycling drive on Saturday, January 11.

7. Vice President's Report: Philip Whitesell, VP

- Nothing to report.

8. President's Report: Todd Cullison, President

- Mr. Cullison attended the walk through with the Ways and Means Committee. He and the school's HSTA negotiation team have been working on the supplemental contract negotiations. The next negotiation meeting is on Dec. 5.

9. Finance Report: Callie Lewis, Finance Committee Member

- The school's annual audit was completed and submitted to the Commission. There were no issues found, and one suggestion: to take the business manager (who prints checks) off the list of check signers.
- Delinquent IRS Form 990s have been filed for SY1011 and 1112. These needed to be filed on behalf of our 501(c)(3) or the 501(c)(3) would have lost its tax exempt status. There may be fines for late filing imposed on the school. There is still confusion regarding whether we are a 501(c)(3) or a state entity like other public schools. The finance committee is looking into this issue, and will update the Development Committee on and structural changes that we decide to make.

10. Adjournment: Members adjourned to closed session at 5:55 PM.

Next Meeting Scheduled for January 23, 2014

Submitted by Callie Lewis, Scribe